



NAPPO

North American Plant Protection Organization
Organización Norteamericana de Protección a las Plantas

NAPPO Conference Call/Meeting Report

Expert Group:	RSPM 35	
Location:	Virtual meeting by conference call	
Date:	Wednesday, April 25, 2018 at 2:00 pm EST	
Chairperson	To be determined	
Participants:		
Sarah Breary, CFIA	Allison Gratz, CFIA	Margarita Bateman, PPQ
Pat Shiel, PPQ	Kathy Kromroy, MN Dept. of Ag.	Maher Al Rwahnih, UC Davis
Shelah Morita, PPQ	Omar Hernandez Romero, SENASICA	Isabel Ruiz, SENASICA
Isabel Celis, SENASICA	Bill Howell, US industry	Craig Regelbrugge, US industry
Stephanie Bloem, NAPPO	Nedelka Marin-Martinez, NAPPO	Pati Abad, PPQ
Rajesh Ramarathnam, CFIA		

Summary

Project:	Revision of RSPM 35 – <i>Guidelines for the Movement of Stone and Pome Fruit Trees and Grapevines into a NAPPO member Country</i>
General comments:	This was the first meeting of the group. The called followed the Agenda copied at the end of this report.
Item 1:	Welcome remarks – NAPPO ED welcomed the group
Item 2:	Introductions - Each group member as well as the NAPPO Advisory and Management Committee members joining the call and the NAPPO Secretariat introduced themselves by providing their name, their position and a brief description of their expertise and job responsibilities.
Item 3:	The NAPPO ED provided highlights on how NAPPO Expert Groups conduct their work; she indicated that this group might need to form sub-groups depending on expertise needed to update different parts of the standard.
Other subjects	The group agreed to begin to locate relevant materials that will be used to assist the group in updating RSPM 35. Materials will be sent to the NAPPO Secretariat or placed directly by the EG members in the Google Drive folder for RSPM 35.

Next Steps

Responsible Person	Action	Date
All EG members	Locate and provide to the NAPPO Secretariat relevant documents, standards and articles that can be used to update RSPM 35	ASAP
EG members and their AMC contact	Discuss and agree on nominations for Chair and Vice-Chair for the RSPM 35 EG	Before next call
NAPPO Secretariat	Assist EG by uploading the documents to the Google Drive folder for the group	As needed
NAPPO Secretariat	Send Doodle poll to schedule next call	ASAP
Next Meeting		
Location:	Via conference call	
Date:	A Doodle poll will be sent to confirm the date and time	
Proposed Agenda Items		
1.		

Agenda Item	Description	Notes
1	Welcome remarks by the NAPPO ED	
2	Approval of meeting agenda	
3	Brief introduction of conference call participants	Provide name, affiliation and a very brief description of their work/background
4	The North American Plant Protection Organization (NAPPO): What it is and how we work.	NAPPO Executive Director
5	Project description, objectives, expectations and timelines	NAPPO Executive Director
6	Resources provided by NAPPO to facilitate the EG work: <ul style="list-style-type: none"> • Momentum telecom • Google Drive • Conference calls • Face to face meetings 	NAPPO Executive Director, Technical Director and / or Advisory and Management Committee members (AMC)
7	Election of EG Chair and Vice Chairperson	
8	Questions and answers	
9	Next conference call	
7	Meeting adjourned	