



# NAPPO

North American Plant Protection Organization  
Organización Norteamericana de Protección a las Plantas

## NAPPO Conference Call Report

Expert Group:	<i>Tuta absoluta</i> Discussion Document	
Location:	Zoom video conference	
Date:	May 24, 2023	
Chairperson		
Participants:		
Patricia McAllister (CFIA)	Melanie Gauthier (CFIA)	Todd Gilligan (APHIS PPQ)
Timothy Westbrook (APHIS PPQ)	Ignacio Baez (APHIS PPQ)	Miguel Ángel Juárez Maya (SENASICA)
Eduardo Sánchez (SENASICA)	Manuel Jiménez (SENASICA)	Max Teplitski (US Industry)
Ana Lilia Montealegre (NAPPO AMC- SENASICA)	Stephanie Dubon (NAPPO AMC – APHIS PPQ)	Nedelka Marín-Martínez (NAPPO)
Alonso Suazo (NAPPO)		
<b>Summary</b>		
Project:	Discussion paper on how NAPPO member countries should prepare for the threat posed by <i>Tuta absoluta</i> .	
General comments:	EG members introduced themselves following welcome remarks provided by the NAPPO TD.	
Item 1:	Overview of how NAPPO EG work is conducted	
Consensus:	<p>The TD Informed that:</p> <ul style="list-style-type: none"><li>• NAPPO meetings are conducted virtually in English and Spanish.</li><li>• Face-to-face meetings are also an option to conduct the EG work. The EG is encouraged to have a f2f meeting in the first 6 months of their work.</li><li>• Participation of EG members from all three NAPPO countries (quorum) is required to schedule a meeting.</li><li>• The EG work is led by the Chairperson and Vice-Chair in the absence of the Chairperson. The Secretariat provides the logistical support needed for the EG to accomplish the project goals.</li><li>• A video conference report is produced after each video conference. The report can be drafted by an EG member or the NAPPO TD. Reports need to be reviewed and approved by the EG chairperson before they are translated and uploaded onto the NAPPO website.</li></ul>	

	<ul style="list-style-type: none"> <li>• EG members are encouraged to contact the AMC members in their NPPOs for guidance and any other issue related to the project.</li> <li>• EG members can invite <i>ad-hoc</i> members through the AMC to contribute to the EG work. <i>Ad-hoc</i> members are experts in very specific topics that can assist the EG with very specific tasks. When their work is completed, they are no longer part of the EG.</li> <li>• EG members are encouraged to read the documents provided before the first video call and watch the NAPPO 101 video on the NAPPO website to learn more about their roles and responsibilities and how NAPPO work is conducted.</li> <li>• The platforms to conduct the EG work include the use of MS-Teams or Google Docs. The Secretariat will assist the EG by creating and managing the accounts to work with the platform the EG will select.</li> <li>• A representative of the EG will provide a brief update of the EG work in the NAPPO annual meeting.</li> </ul>	
Item 2:	Overview of proposal objectives and timelines.	
Consensus:	<p>A brief overview of the project proposal was provided by Patricia McAllister (CFIA), author of the project proposal. EG members were encouraged to read the proposal for additional details.</p> <p>Additional notes:</p> <ul style="list-style-type: none"> <li>• The TD indicated that the EG was tasked to develop a Discussion Document (DD) and encouraged the EG members to see the examples of DDs available on the NAPPO website.</li> <li>• The TD also indicated that DDs are useful to stimulate discussions on specific topics and they normally include a section on recommendations. There is no specific format for a DD, but NAPPO is working on a foundational document that will provide this information.</li> <li>• The EG is encouraged to complete the work in 12 to 18 months.</li> </ul>	
Item 3:	Next steps	
Consensus:	<p>For the next video conference:</p> <ul style="list-style-type: none"> <li>• The EG will elect a Chairperson and Vice Chairperson.</li> <li>• The EG will discuss how they will work on the DD and possibly assign tasks to start drafting the DD.</li> </ul>	
<b>Next Steps</b>		
<b>Responsible Person</b>	<b>Action</b>	<b>Date</b>
<b>Next Meeting</b>		
Location:	Zoom meeting	

Date:	June 21 from 1:00 to 2:00 pm EST. The Secretariat will send a calendar invite
<b>Proposed Agenda Items</b>	
1. Elect EG Chair and Vice-Chairperson	
2. Develop a workplan to draft the DD	